



**NOTICE OF PUBLIC MEETING  
CALIFORNIA COMPLETE COUNT COMMITTEE  
ACCESS AND OUTREACH WORKING GROUP**

**DATE: AUGUST 27, 2018**

**TIME: 3:00 PM-5:00 PM**

**AGENDA**



Please take notice that on August 27, 2018 at 3:00 pm- 5:00 pm, the California Complete Count Committee, Access and Outreach Working Group will hold a public meeting via conference call. This notice and agenda are available on the website link below, <https://census.ca.gov/>.

This working group call will be held by telephone conference call. The call-in number is (877) 346-8673 and enter access code 50907349#.

To receive future notices for this working group, email [info@census.ca.gov](mailto:info@census.ca.gov)

For additional information, please contact Patricia Vazquez-Topete at [Patricia.vazquez-topete@census.ca.gov](mailto:Patricia.vazquez-topete@census.ca.gov) or (916) 852-2020.

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation in order to participate in the meeting may make a request by contacting Patricia Vazquez-Topete at (916) 852-2020 or sending a written request to that person at the California Complete Count Office located at 801 Capitol Mall, Suite 600, Sacramento, CA 95814. Providing your request at least (5) business days before the meeting will help ensure availability of the requested accommodation.

Board members are scheduled to be at the following locations, subject to change:

801 Capitol Mall, Suite 600  
Sacramento, CA 95814

115 N. Sutter St, Second Floor  
Stockton, CA 95202

1400 K St., 4<sup>th</sup> Floor  
Sacramento, CA 95814

4443 30<sup>th</sup> St. Suite 100  
San Diego, CA 92116

870 Market St. Suite 370  
San Francisco, 94102

925 L St., Suite 300  
Sacramento, CA 95814

221 S. Figueroa St.  
Los Angeles, CA 90012

832 Folsom St. Suite 700  
San Francisco, CA 94107



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**Meeting Purpose:** Complete development of Access and Outreach Working Group content for Initial Report to the Governor’s Office

**Overall Objectives:**

- Clarify meeting roles
- Gain an understanding of expectations for the Interim Report
- Develop the Access and Outreach Working Group purpose, concerns and recommendations for the Interim Report

#	Time	Agenda Item	Notes
1	3:00 PM  5 min	<p><b>Opening Procedures</b></p> <ul style="list-style-type: none"> <li>• Chair will call meeting to order</li> <li>• Roll call by staff</li> <li>• Establishment of a quorum</li> <li>• Review of Working Group meeting procedures and meeting objectives</li> <li>• Agenda and materials review</li> <li>• Approval of previous Working Group meeting minutes</li> </ul> <p><i>Objective:</i> Clarify meeting roles and identify the day’s goals</p>	<p><b>Lead:</b> Chair, Staff</p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– Working Group Information – <i>Revised</i></li> <li>– Agenda</li> <li>– July 30 Minutes</li> </ul>
2	3:05 PM  10 min	<p><b>Committee Initial Report to Governor – Context and Schedule</b></p> <ul style="list-style-type: none"> <li>• Review purpose and approach of report               <ul style="list-style-type: none"> <li>○ High level, initial recommendations</li> <li>○ Committee member roles: providing expertise from their sector, geography and constituents</li> </ul> </li> <li>• Review report outline</li> <li>• Review report schedule</li> </ul> <p><i>Objective:</i> Gain understanding of report expectations</p>	<p><b>Presenters:</b> All Working Group Members</p> <p><b>Handout:</b></p> <ul style="list-style-type: none"> <li>– Complete Count Committee Process Plan for Report to the Governor</li> </ul>
3	3:15 PM  15 min	<p><b>Content for Initial Report to Governor: Working Group Purpose</b></p> <ul style="list-style-type: none"> <li>• Review draft Working Group purpose</li> <li>• Discuss potential changes</li> <li>• Take public comment</li> <li>• Finalize purpose</li> </ul>	<p><b>Presenters:</b> All Working Group Members</p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– Prior meeting minutes</li> </ul>



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		<i>Objective:</i> Finalize the Group’s specific purpose	– Summary of Report Content Developed to Date
4	3:30 PM 35 min	<p><b>Content for Initial Report to Governor: Specific Issues of Concern</b></p> <ul style="list-style-type: none"> <li>• Review draft content developed to date regarding concerns</li> <li>• Discuss revisions or addition to report’s section on housing concerns</li> <li>• Take public comment</li> <li>• Finalize concerns for report</li> </ul> <p><i>Objective:</i> Develop Initial Report content</p>	<p><b>Presenters: All Working Group Members</b></p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– Prior meeting minutes</li> <li>– Summary of Report Content Developed to Date</li> </ul>
5	4:05 PM 35 min	<p><b>Content for Initial Report to Governor: Recommended Outreach Strategies</b></p> <ul style="list-style-type: none"> <li>• Review recommendations developed to date</li> <li>• Discuss recommended strategies to include in report, or revisions to draft content</li> <li>• Take public comment</li> <li>• Finalize housing-related outreach strategies for report</li> </ul> <p><i>Objective:</i> Develop Initial Report content</p>	<p><b>Presenters: All Working Group Members</b></p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– Prior meeting minutes</li> <li>– Summary of Report Content Developed to Date</li> </ul>
6	4:40 PM 10 min	<b>General Public Comment</b>	<b>Lead:</b> Chair
7	4:50 PM 10 min	<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Suggest Agenda Items for Future Working Group Conference Call</li> <li>• Next Meeting Date</li> <li>• Other</li> </ul>	<b>Lead:</b> Chair, <b>Presenters:</b> All Working Group Members
9	5:00 PM	<b>Adjourn</b>	<b>Lead:</b> Working Group, via motion

*Times are approximate and subject to change*