



**NOTICE OF PUBLIC MEETING
CALIFORNIA COMPLETE COUNT COMMITTEE
HOUSING WORKING GROUP
DATE: AUGUST 29, 2018
TIME: 1:00 PM-3:00 PM
AGENDA**



Please take notice that on August 29, 2018 at 1:00 pm- 3:00 pm, the California Complete Count Committee, Housing Working Group will hold a public meeting via conference call. This notice and agenda are available on the website link below, <https://census.ca.gov/>.

The call-in number is (877) 925-7986 and enter access code 14120166#.

To receive future notices for this working group, email info@census.ca.gov

For additional information, please contact Patricia Vazquez-Topete at Patricia.vazquez-topete@census.ca.gov or (916) 852-2020.

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation in order to participate in the meeting may make a request by contacting Patricia Vazquez-Topete at (916) 852-2020 or sending a written request to that person at the California Complete Count Office located at 801 Capitol Mall, Suite 600, Sacramento, CA 95814. Providing your request at least (5) business days before the meeting will help ensure availability of the requested accommodation.

Board members are scheduled to be at the following locations, subject to change:

1107 9th St. Suite 560
Sacramento, CA 95814

1060 Howard St.
San Francisco, CA 93612

516 Villa, Suite 28
Clovis, CA 93612



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Meeting Purpose: Complete development of Housing Working Group content for Initial Report to the Governor's Office

Overall Objectives:

- Clarify meeting roles
- Gain an understanding of expectations for the Interim Report
- Finalize the Housing Working Group purpose, concerns and recommendations for the Interim Report

#	Time	Agenda Item	Notes
1	1:00 PM 5 min	<p>Opening Procedures</p> <ul style="list-style-type: none"> • Chair will call meeting to order • Roll call by staff • Establishment of a quorum • Review of Working Group meeting procedures and meeting objectives • Agenda and materials review • Approval of previous Working Group meeting minutes <p><i>Objective:</i> Clarify meeting roles and identify the day's goals</p>	<p>Lead: Chair, Staff</p> <p>Handouts:</p> <ul style="list-style-type: none"> - Working Group Information – <i>Revised</i> - Agenda - July 30 Minutes
2	1:05 PM 5 min	<p>Committee Initial Report to Governor – Context and Schedule</p> <ul style="list-style-type: none"> • Review purpose and approach of report <ul style="list-style-type: none"> ○ High level, initial recommendations ○ Committee member roles: providing expertise from their sector, geography and constituents • Review report outline • Review report schedule <p><i>Objective:</i> Gain understanding of report expectations</p>	<p>Presenters: All Working Group Members</p> <p>Handout:</p> <ul style="list-style-type: none"> - Complete Count Committee Process Plan for Report to the Governor
3	1:10 PM 5 min	<p>Content for Initial Report to Governor: Working Group Purpose</p> <ul style="list-style-type: none"> • Review draft Working Group purpose • Discuss potential changes • Take public comment • Finalize purpose 	<p>Presenters: All Working Group Members</p> <p>Handouts:</p> <ul style="list-style-type: none"> - July 20 and July 30 Minutes



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		<i>Objective:</i> Finalize the Group’s specific purpose	– Summary of Report Content Developed to Date
4	1:15 PM 30 min	Content for Initial Report to Governor: Specific Issues of Concern <ul style="list-style-type: none"> • Review draft content developed to date regarding concerns • Discuss revisions or addition to report’s section on housing concerns • Take public comment • Finalize concerns for report <i>Objective:</i> Finalize concerns to discuss in report	Presenters: All Working Group Members Handouts: <ul style="list-style-type: none"> – July 20 and July 30 Minutes – Summary of Report Content Developed to Date
5	1:45 PM 30 min	Content for Initial Report to Governor: Recommended Outreach Strategies <ul style="list-style-type: none"> • Review recommendations developed to date • Discuss recommended strategies to include in report, or revisions to draft content • Take public comment • Finalize housing-related outreach strategies for report <i>Objective:</i> Finalize outreach recommendations for report	Presenters: All Working Group Members Handouts: <ul style="list-style-type: none"> – July 20 and July 30 Minutes – Summary of Report Content Developed to Date
6	2:15 PM 10 min	Public Comment	Lead: Chair
7	2:25 PM 5 min	Next Steps <ul style="list-style-type: none"> • Suggest Agenda Items for Future Working Group Conference Call • Next Meeting Date • Other 	Lead: Chair, Presenters: All Working Group Members
8	2:30 PM	Reserve Time <ul style="list-style-type: none"> • It is the Working Group’s intention to use time efficiently, and strive to end at 2:30 p.m. However, as this is the Working Group’s last opportunity to develop content for the Interim Report, this time is being set aside in case continued discussion is needed to complete earlier agenda items. 	Lead: Chair, Presenters: All Working Group Members
9	3:00 PM	Adjourn	Lead: Working Group, via motion



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