



**NOTICE OF PUBLIC MEETING  
CALIFORNIA COMPLETE COUNT COMMITTEE  
TRUST AND CONFIDENTIALITY WORKING GROUP  
DATE: AUGUST 27, 2018  
TIME: 1:00-3:00 PM  
AGENDA**



Please take notice that on August 27, 2018 at 1:00-3:00pm, the California Complete Count Committee, Trust and Confidentiality Working Group will hold a public meeting via conference call.

This notice and agenda are available will be posted to our website at [census.ca.gov](https://census.ca.gov).

The call-in number is (877) 709-9235 and the access code is 47518505#.

To receive future notices for this working group, email [info@census.ca.gov](mailto:info@census.ca.gov).

For additional information, please contact Patricia Vazquez-Topete at [Patricia.vazquez-topete@census.ca.gov](mailto:Patricia.vazquez-topete@census.ca.gov) or (916) 852-2020.

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation in order to participate in the meeting may make a request by contacting Patricia Vazquez-Topete at (916) 852-2020 or sending a written request to that person at the California Complete Count Office located at 801 Capitol Mall, Suite 600, Sacramento, CA 95814. Providing your request at least (5) business days before the meeting will help ensure availability of the requested accommodation.

Committee members are scheduled to be at the following locations, subject to change:

801 Capitol Mall Suite 600  
Sacramento, CA

1122 Del Paso Blvd.  
Sacramento, CA 95815

634 S Spring St. #1100  
Los Angeles, CA 90014

3660 Wilshire Blvd. Ste.718  
Los Angeles, CA 90010



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**Meeting Objectives:** Discuss and come to agreement on Trust and Confidentiality working group content to be included in the Committee’s Initial Report to the Governor, including: purpose of working group; specific issues of concern working group seeks to address; and recommended outreach strategies related to working group’s purpose.

#	Time	Agenda Item	Notes
1	1:00 – 1:10 pm	<p><b>Opening Procedures</b></p> <ul style="list-style-type: none"> <li>• Chair will call meeting to order</li> <li>• Roll call by staff</li> <li>• Establishment of a quorum</li> <li>• Review of Working Group meeting procedures and meeting objectives</li> <li>• Agenda and materials review</li> <li>• Approval of previous Working Group meeting minutes</li> </ul> <p><i>Objective:</i> Clarify meeting roles and identify the day’s goals</p>	<p><b>Lead:</b> Chair, Staff</p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– Working Group Information – <i>Revised</i></li> <li>– Agenda</li> <li>– July 30 Minutes</li> </ul>
2	1:10 – 1:15 pm	<p><b>Committee Initial Report to Governor – Context and Schedule</b></p> <ul style="list-style-type: none"> <li>• Review purpose and approach of report               <ul style="list-style-type: none"> <li>○ High level, initial recommendations</li> <li>○ Committee member roles: providing expertise from their sector, geography and constituents</li> </ul> </li> <li>• Review report outline</li> <li>• Review report schedule</li> </ul> <p><i>Objective:</i> Gain understanding of report expectations</p>	<p><b>Presenters:</b> All Working Group Members</p> <p><b>Handout:</b></p> <ul style="list-style-type: none"> <li>– Complete Count Committee Process Plan for Report to the Governor</li> </ul>
3	1:15 – 1:25 pm	<p><b>Content for Initial Report to Governor: Working Group Purpose</b></p> <ul style="list-style-type: none"> <li>• Review content developed to date</li> <li>• Discuss Working Group purpose</li> <li>• Take public comment</li> <li>• Finalize purpose</li> </ul> <p><i>Objective:</i> Finalize the Group’s specific purpose</p>	<p><b>Presenters:</b> All Working Group Members</p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– July 3 and July 30 Minutes</li> </ul>
4	1:25 – 2:05 pm	<p><b>Content for Initial Report to Governor: Specific Issues of Concern</b></p> <ul style="list-style-type: none"> <li>• Review content developed to date</li> <li>• Discuss concerns to include in report</li> </ul>	<p><b>Presenters:</b> All Working Group Members</p>



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		<ul style="list-style-type: none"> <li>• Take public comment</li> <li>• Finalize concerns for report</li> </ul> <p><i>Objective:</i> Finalize concerns to discuss in report</p>	<p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– July 3 and July 30 Minutes</li> </ul>
5	2:05 – 2:45 pm	<p><b>Content for Initial Report to Governor: Recommended Outreach Strategies</b></p> <ul style="list-style-type: none"> <li>• Review content developed to date</li> <li>• Discuss recommended strategies to include in report</li> <li>• Take public comment</li> <li>• Finalize outreach strategies for report</li> </ul> <p><i>Objective:</i> Finalize outreach recommendations for report</p>	<p><b>Presenters: All Working Group Members</b></p> <p><b>Handouts:</b></p> <ul style="list-style-type: none"> <li>– July 3 and July 30 Minutes</li> </ul>
6	2:45 – 2:55 pm	<b>Public Comment</b>	<b>Lead:</b> Chair
7	2:55 – 3:00 pm	<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Suggest Agenda Items for Future Working Group Conference Call</li> <li>• Next Meeting Date</li> </ul> <p><b>Other</b></p>	<p><b>Lead:</b> Chair</p> <p><b>Presenters:</b> All Working Group Members</p>
8	3:00 pm	<b>Adjourn</b>	<b>Lead:</b> Working Group, via motion