



**NOTICE OF PUBLIC MEETING  
CALIFORNIA COMPLETE COUNT COMMITTEE  
DATE: March 9, 2021  
TIME: 10:00 am – 12:30 p.m.  
LOCATION: Zoom Webinar**



**NOTICE**

The California Complete Count – Census 2020 Committee (CCCC) is an advisory body. CCCC meetings operate under the requirements of the Bagley-Keene Open Meeting Act (Act) set forth in the Government Code Section 11120-11132. The Act generally requires the CCCC and its subcommittees to publicly notice meetings, prepare agendas, accept public testimony, and conduct sessions in public unless specifically authorized by the Act to meet in closed session.

The CCCC is committed to engaging with the public and has taken appropriate measures to reduce any health risks to the public and members. Pursuant to Executive Order N-29-20 and following CA Department of Public Health guidelines, the meeting will be held remotely, and will be accessible online or by phone. The Zoom link (<https://zoom.us/j/96081610593>) and instructions for participation, will be posted to our website ([www.census.ca.gov](http://www.census.ca.gov)) on or before the day of the meeting. For those who do not have Zoom access, you can call in via phone at

- 1-669-900-9128 Access Code: 96081610593# or
- 1-346-248-7799 Access Code: 96081610593#

We recommend checking our website on the day of the meeting for any updates.

All times indicated on the agenda are approximate and subject to change. The meeting may be cancelled without notice. Agenda items may be taken out of order to accommodate speakers or to maintain a quorum. Action may be taken on any item on the agenda.

Written public comment will be accepted prior to the meeting, during the meeting, and up to one day following the meeting. Written comment may be submitted by email to [info@census.ca.gov](mailto:info@census.ca.gov), by using the chat function during the meeting, or by mail at:

California Complete Count – Census 2020  
400 R Street, Suite 359  
Sacramento, CA 95811

**Accessibility:** Providing your request at least five (5) business days to [info@census.ca.gov](mailto:info@census.ca.gov) before the meeting will help to ensure availability of the requested accommodations. TDD Line: (916) 322-1700.



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**AGENDA**

The public may provide appropriate comment on any issue before the CCCC at the time the item is discussed. If public comment is not specifically requested, members of the public may request an opportunity to comment by following the Public Participation Guidelines below or by sending an email to [info@census.ca.gov](mailto:info@census.ca.gov). Meeting documents are available on the California Complete Count – Census 2020 webpage at [census.ca.gov](https://census.ca.gov)

<b>No.</b>	<b>Time</b>	<b>ITEM</b>	<b>PRESENTER</b>	<b>Time</b>
1.		Opening Remarks  Call to Order, Roll Call/Establish Quorum  Pledge of Allegiance  Approval of Minutes of the September 1, 2020 Meeting	<i>Alex Padilla, Senator, Chair (Tentative)</i>	5 mins
2.		State Census Office Update <ul style="list-style-type: none"><li>• Campaign highlights</li><li>• Lessons learned</li></ul>	Sarah Soto-Taylor, Deputy Secretary Government Operations Agency  Dita Katague, Executive Director	20 mins
3.		Review and Approval of Final Committee Report to Governor <ul style="list-style-type: none"><li>• Discussion of Committee Members accomplishments and lessons learned</li></ul>	Alex Padilla, Senator, Chair  Committee Members	30 mins
4.		Secretary of State Census Challenge Recognition	Lizette Mata, Deputy Secretary of State, Operations	20 mins



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5.		Opportunity for Public Comment* <ul style="list-style-type: none"><li>The CCCC may not discuss or take action on any matter raised during the public comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting. [Government Code §§ 11125 and 11125.7 (a)]</li></ul>	Public	10 min
6.		Adjournment	Alex Padilla, Senator, Chair (tentative)	

**Public Participation Guidelines:** (Revised 3/2/21)

General: Pursuant to the Bagley-Keene Act, the facilitator will provide time for public comment at the end of each agenda item and provide a time for general comments for anything not specifically listed in the agenda. All comments will be reviewed or heard by board members. The CCCC and the Census Office are not obligated to provide answers to questions raised as public comments as this time is designated for *public* participation.

How to Comment: Public comment may be offered verbally or in writing. Instructions for offering public comment are provided below.

Verbal Public Comment

- Phone-only Participants:** If you are calling in via phone and would like to comment, the facilitator will announce “you may unmute for public comment.” Everyone who is calling in on the phone line will be unmuted. Please wait to make a comment if someone else is speaking.
- Zoom Participants:** If you are using the Zoom web application and would like to offer oral public comment, you may do so by either using the hand-raise feature in the chat box, or by typing “ORAL COMMENT” in the chat. The facilitator will call on you and once you are unmuted, you will be able to speak.



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- As deemed necessary, the Director and/or Chair may set time limits to for public comments. If time limits are deemed necessary, each speaker shall limit remarks to the specified time allotment.

### Written Comment

During the meeting, written comment may be provided in the Zoom chat before or during each agenda item.

- Step 1: write "PUBLIC COMMENT:" in the Zoom chat to clearly indicate that your comment is public comment for the Committee.
- Step 2: You may remain anonymous and skip this step. However, if you prefer to identify yourself, include your name, organization, and specific region that you are from when submitting your question.
- Step 3: Please indicate which agenda item you your comment addresses. If your comment does not address an item on the agenda, please list agenda item 5. Ex: "PUBLIC COMMENT, AGENDA ITEM # \_\_\_\_."

\*Public comments can also be emailed to [info@census.ca.gov](mailto:info@census.ca.gov) up to one hour before the meeting or after the meeting. Comments submitted through the chat or received in writing before the meeting will be read aloud or reviewed by board members and become part of the record.

\*\*Abusive behavior can result in removal, please be courteous and respectful of participants and speakers.